



Town of Springerville  
Springerville Municipal Airport Advisory Committee  
Regular Meeting

Friday, August 16, 2013

MINUTES

1. The meeting was called to order at 8:04 am by Chairman Doug Henderson

Present: Doug Henderson, Dave Kalinowski, Kimberly Jackson

Staff: Sean Kienle

2. PUBLIC PARTICIPATION: None

3. MANAGER AND STAFF REPORTS:

Airport Supervisor Sean Kienle reported that the Runway 11/29, Taxiway A/B Surface Treatment Project should be complete on August 21<sup>st</sup> with the final paint application.

The RWY 3/21 Rehabilitation Project is scheduled to proceed on August 26<sup>th</sup> and will only include the scope of work included in the Bas Bid. A pre-construction meeting will be held at Town Hall on August 20<sup>th</sup> at 11:00 am.

Sean Kienle also reported the following Recent Fuel Sales:

a. July 2013: \$35,156.19 (7,560.41 gallons ↑ 32% over July 2012)

And the following Recent Traffic Operations:

a. July 2013:

282 Total (↑ 88% over July 2012)

14 Local, 202 Itinerant, 56 Air Taxi, 10 Military

48% Business Related

25% Based / 75% Transient

83 Fuel Purchases

Sean reported that he attended a tele-conference with C & S Engineers and re-prioritized the projects listed on the Airport Capital Improvement Plan as discussed in the July meeting.

4. CONSENT ITEMS:

a. Consider approval of the minutes of the Springerville Municipal Airport Advisory Committee meeting held on July 26, 2013.

Dave moved to approve the minutes as written. Kimberly seconded the motion and the motion passed with unanimous consent of the Committee.

UNFINISHED BUSINESS:

5. RATES & FEES: Sean presented the Committee with a proposed policy for the administering of fees to transient aircraft as recommended by the Committee at the July meeting. The proposed policy is as follows:

**Commercial Aircraft Airport Usage Fee (\$50/landing)** to be waived with a minimum fuel purchase of 100 gallons.

First three (3) nights of **Transient Tie-Down Fees (Varies)** to be waived with any fuel purchase. A payment envelope will be placed on the propeller or other conspicuous location of the aircraft upon the first night of arrival. Transient aircraft will not be eligible for the Monthly Rates that are charged only to Based aircraft who appear on the Based Aircraft Report with ADOT and FAA. The Transient Tie-Down Fees will be charged to all transient aircraft, regardless of any other fees paid (ie: Motor Vehicle Parking). A payment drop-box will be mounted outside on the Airside of the Terminal building. If payment is not received prior to departure, the registered owner of the aircraft will be mailed an invoice.

Dave moved to approve the policy as presented. Kimberly seconded the motion and the motion passed with unanimous consent of the Committee.

NEW BUSINESS:

6. None

7. COMMITTEE MEMBER ROUND TABLE DISCUSSION: Sean informed the Committee that the AWOS was not reporting wind and that he has done troubleshooting of the problem with the manufacturer and hopes to have the problem fixed by Tuesday. Doug asked about the status of the Airport Identifier change that has been requested. Sean replied that he and C & S have been in contact with the FAA representative responsible and they have been told it is in the final stages, though no date for publishing has been given.

8. The meeting adjourned at 8:21 am.

Submitted by

  
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Doug Henderson, SMAAC Chairperson

August 18, 2013  
Date

  
\_\_\_\_\_  
Sean Kienle, Airport Supervisor

August 18, 2013  
Date